

Ashburton Manor Homeowners Association Architectural Change Request

NAME _____ ADDRESS _____
PHONE (H) _____ (W) _____
DATE _____

PLEASE REVIEW THE ARCHITECTURAL HANDBOOK BEFORE SUBMITTING YOUR REQUEST.
VARIATIONS ARE GRANTED ONLY ON AN EXCEPTION BASIS.

YOUR REQUEST _____

() PLAT INCLUDED () MAJOR MATERIALS SHOWN
() TOP VIEW DIAGRAM INCLUDED () SIDE VIEW DIAGRAM INCLUDED

FOR INFORMATION ON FAIRFAX COUNTY BUILDING PERMITS CONTACT 703-222-0801
OR REFER TO THEIR WEBSITE AT <http://www.fairfaxcounty.gov>

Architectural Change Request forms may be faxed to 703-991-7675, emailed to arcrequests@aaamgmt.net or mailed to AMHA, c/o AAA Property Management, P.O. Box 2083, Centreville, VA 20122.

-----**Please Do Not Write Below This Line**-----

() ARB- SUPPLEMENTAL APPLICATION INCLUDED
() **REQUEST APPROVED BY AMHA ARC** INITIALS _____ DATE _____

Interim approval for the above change(s) is granted by the Architectural Review Committee. Final approval is subject to written notification from the homeowner, indicating completion of the project and an inspection by the ARB to ensure the project was completed in accordance with the approved request and associations governing documents. Immediately upon completion of your project, written notification should be mailed to AAA Property Management at the address listed above. Architectural violations and/or unapproved changes are subject to liens and/or other corrective actions as described in the associations governing documents.

FINAL APPROVAL NOTED BY _____ DATE _____

() **YOUR REQUEST HAS BEEN DENIED FOR THE FOLLOWING REASON(S):**

() INCOMPLETE REQUEST, PLEASE RESUBMIT WITH THE FOLLOWING INFORMATION:

() VIOLATION OF BY-LAW OR REGULATION (REFERENCE): _____

() VIOLATION OF APPROVED ACC RULE: _____

() OTHER _____
